

Wishram School
Board Minutes

4/26/22
BOARD MEETING

School Board Directors attendance:

School District employees in attendance:

Detmar McCullough Chelsea White Kandy Churchwell	Mike Roberts, Superintendent TYE CHURCHWELL, Director of Operations/AD Sarah Hathaway, Business Manager
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Guests present: Kyle Cairns, Guy Strot

Call to Order at 515
Pledge of Allegiance lead by D.McCullough

Roll Call

*C.White motioned to excuse Clyde Rosa and CPatten rowan due to employment obligations.
K.Churchwell seconded the motion.
Motion passed.*

A. Superintendent report
See his notes

B. Director of Operations report
See his notes

C. Lead Teacher Reports

- ELEMENTARY - 3/4/5 just finished testing to completion. Planning year end field trips such as a movie and a swimming trip. 4/5 released the salmon into the Klickitat River and the event went well. 2/3 Green house planting a garden. K/1 planting in the classroom. Also just finished Charlotte's Web and now the students want to watch the movie. One first grader has progressed to 2nd grade level and all Kindergartners are entering the first-grade curriculum. REACH program attended Reptile Man in Lyle and had a great time. Deputy will be visiting and there will be a Mad Scientist visiting. REACH is putting on a free movie night this Friday for the students and community. ASB will be selling Nachos.
- SECONDARY - Coaching track, no report - Kyle was allowed to take 3 minutes to report his physical fitness program to bring some recognition to the weightlifting program. Described a system including social media and awards systems.

The board agreed to re-arrange the agenda order to allow Kyle Cairns provide his SEX ED Curriculum.

Board Action:

- CURRICULUM REVIEW & SELECTION - SEX EDUCATION (Report by Kyle Cairns)

Mr. Cairns explained the curriculum and his plan to implement.

SEX ED CURRICULUM is FLASH and is currently adopted by our neighboring schools have adopted. The cost to purchase is in the range of \$200 for Wishram School. Discussed the process for opting in or out and how the parents will be notified of the Opt. In/Opt. Out.
Superintendent recommended that the board adopts this curriculum.

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K.Churchwell Motioned to adopt the FLASH SEX ED curriculum as presented.

C.White SECONDED THE MOTION
MOTION PASSED

D. EXECUTIVE SESSION

- **Purpose:** To review qualifications of an applicant for public employment.
Duration: 15 minutes.
ENTERED EXEC SESSION 6:09PM
NO ACTIONS TAKEN
EXITED EXEC SESSION 620

RECON-

E. New Business (Board Action Needed)

- Superintendent/Principal Contract
The school board reviewed the proposed employment contract which is summarized below:
 - ❖ Term: 3 years July 1, 2022-June 30, 2025
 - ❖ Annual compensation: \$135,658.43
 - ❖ Contract Days: 260
 - ❖ Paid Leave: Vacation-22 days, Paid holidays-13
 - ❖ Termination for cause: Per RCW 28A.405.300
 - ❖ Termination without cause: severance in an amount equal to one year's annual base salary plus lump-sum compensation for unused vacation up to a maximum accrual of 30 days. In the event there is less than a full year remaining, the district will limit the severance to the remainder of the contract compensation.
 - ❖ Other benefits: Commensurate with other Wishram School District employees

C.White motioned to hire Guy Strot to the Superintendent/Principal effective July 1, 2022, and approve the terms of the employment contract as negotiated by Board President McCullough.

K.Churchwell seconded the motion
Motion passed

- Expense approval: PARKING LOT MAINTENANCE
T.Churchwell reported that he has receive 3 bids to perform the maintenance on the school parking lot. The lowest bid does not meet license qualifications and the next lowest bid is \$13k. At this point, the company, Professional Pavers and Construction, is the lowest bid but additional bids will be collected using MSRC roster system pending completion of the approval processes to join MSRC. The district requested the board to approve the parking lot maintenance expense up to \$14,500 to allow the administrators to

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continue with the process of finding a qualified contractor at the lowest possible expense.

K.Churchwell motioned to approve the expense to maintenance the parking lot up to \$14,500, contractor to be determined based on qualifications and lowest bid.

C.White seconded the motion.

Motion passed.

- Supporting Wahkiakum School District
Superintendent Roberts explained the matter to the school board and a discussion was held with the board. Superintendent Roberts recommended that the board approve supporting Wahkiakum with the intent to put Wishram School in a position to have funding to build a new school facility as some point in the future. With the additional housing development in Wishram, a new school building will be needed and without a shift in state funding to support this, it will not be possible for Wishram to ever have a new school building.

RESOLUTION 2122-02 TO HELP ENFORCE STATE'S FUNDING DUTY

C.White motioned to adopt Resolution 2122-02 To Help Enforce State's Funding Duty

K.Churchwell seconded the motion

Motion passed

NEW ITEM: APPROVAL TO HIRE ELA TEACHER YVONNE TAYLOR

- Public Works Projects
 - Resolution allowing the use of small work rosters
C.Patten-Rowan motioned to adopt resolution 2122-03 SMALL WORKS ROSTER MSRC
K.Churchwell SECONDED the motions
- Request to initiate the Reduction in Force (RIF) process.
Mr. Roberts described the upcoming expenditures in excess of \$200,000-\$300,000 and recommended the board authorize a reduction in force up to 2 classified employees. The Board asked what the process will be in identifying a reduction. Mr. Roberts explained that the District must consider what is the best
The board asked if the administration foresees a decrease in general fund balance to a critical level to. The district will be impacted by a loss of any employees. The Administration feels that it is the right thing for the

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district, and it is the right thing to notify the employee(s) as early as possible.

CW motioned to allow the district administration to proceed with the RIF process and identify 2 full time classified employees.

KC seconded the motion

Motion passed.

F. OTHER BUSINESS (Board Action Needed)

- 2021-2022 SCHOOL CALENDAR - Revision request
Mr. Roberts explained that the last day of school is customarily a 12 release, and it was overlooked. Requested the school board to make this revision.

C.White motioned to approve June 9th is a noon

K.Churchwell seconded

Motioned

- RE-AFFIRMATION OF FUND AMOUNTS AND UPDATING ESTABLISHED MOUNTS

REVOLVING PETTY CASH FUND:

- ESTABLISHED AMOUNT: \$150 cash maintained onsite at the school district.
Custodian of this fund is the Business Manager - Sarah Hathaway
- CHANGE FUND:
 - CURRENT AMOUNT: \$100 cash maintained onsite at the school district.
 - NEW AMOUNT: \$300 cash maintained onsite at the school district.
Custodian of this fund is the Business Manager, Sarah Hathaway
- General Fund Imprest Checking Account:
 - CURRENT AMOUNT: \$900 maintained in a checking account.
 - NEW AMOUNT: \$1050 maintained in a checking account.
Custodian of this fund is the Business Manager, Sarah Hathaway

K.Churchwell motioned to adopt resolution ---

C.White seconded the motion

Motion passed

G. OLD BUSINESS

H. School Board Minutes (Board Action Needed)

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C.White motioned to approve 3/18

K.Churchwell seconded

Motion passed

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I. Consent Agenda (Board Action Needed)

- a. Voucher approval-review of monthly bills
- b. Budget status report
- c. Payroll

	WARRANT NUMBER	AMOUNT
GENERAL FUND		
ACCOUNTS PAYABLE	34866-34897	\$ 25,047.64
	TOTAL	\$ 25,047.64
PAYROLL	34902-34905	\$ 2,652.54
PAYROLL VENDORS	34906-34917	29,422.86
PAYROLL FUNDS XFER		121,530.38
	TOTAL PAYROLL	\$ 153,605.78
ASB		
ACCOUNTS PAYABLE	2166-2167	\$ 325.97
CAPITAL PROJECTS		
ACCOUNTS PAYABLE	477	\$ 43,040.75
TRANSPORTATION		
ACCOUNTS PAYABLE		\$ 0 -
<u>FUND BALANCE</u>		
	General Fund	\$ 855,168.30
	ASB Fund	\$ 18,093.00
	Capital Projects Fund	\$ 186,172.91
	Transportation Vehicle Fund	\$ 22,839.27
	Private Purpose Trust Fund	\$ 9,779.89

K. Churchwell motioned to accept the consent agenda in its entirety.
 C.White seconded the motion.
 Motion passed

J. BOARD POLICIES (Board Action Needed)

SECOND READING

- 2161/2161P Special Education and Related Services for Eligible Students
- 3115P Students Experiencing Homelessness - Enrollment Rights and Services - Procedure
- 3246/3246P Restraint, Isolation, and Other Uses of Reasonable Force
- 5400 Personnel Leaves
- 6220 Bid or Request for Proposal Requirements
- 3226P Interview and Interrogation of Students on School Premises Procedure
- 5410 Holidays

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K.Churchwell Motioned to adopt the second reading of the listed policies.

C.White seconded the motion.

Motion passed

Meeting Adjourned 6:35PM

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04/21/2022
SPECIAL BOARD MEETING

School Board Directors attendance:

School District employees in attendance:

D.McCullough K.Churchwell C.White	Mike Roberts, Superintendent TYE CHURCHWELL, Director of Operations/AD Sarah Hathaway, Business Manager
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Guests present: Brent Cameron, Kadee Herrington, Jason Cooper, Kim Spacek, Guy Strot

Call to Order at 5:00PM
Pledge of Allegiance lead by D.McCullough

Roll Call

C.White motioned to excuse C.Patten-Rowan and C.Rosa due to employment obligation.

K.Churchwell seconded the motion.

Motion passed.

SPECIAL BOARD MEETING AGENDA ITEM:

QUALIFICATION OF SUPERINTENDENT CANDIDATES

EXECUTIVE SESSION FOR THE PURPOSE OF EVALUATING CANDIDATES QUALIFICATIONS

DURATION: 1HR 45 MINUTES.

START TIME:5:01PM

EXTENSION: At 6:45PM, the board announced that the executive session needed to be extended for another 30 minutes.

END TIME:7:06PM Executive session ended

No actions were taken during the executive session.

REGULAR SESSION:7:06PM

SUPERINTENDENT SELECTION

Meeting adjourned at 7:07PM

Mike Roberts, Secretary

Board Chair or Designee